



## PERSONAL DATA FORM

1) Post applied for : \_\_\_\_\_

2) Present Salary : \_\_\_\_\_

3) Expected Salary : \_\_\_\_\_

4) Time required to join : \_\_\_\_\_

5) Name: Mr. / Miss/ Mrs.: \_\_\_\_\_

6) Date of Birth : \_\_\_\_\_

7) Place of Birth : \_\_\_\_\_

8) Contact Number : \_\_\_\_\_

9) Marital Status : Married  Unmarried  Divorced  Widow

10) Educational & Professional qualifications starting from Class X onwards:

S.No	Exam (Tick)	Year of Passing	Subjects offered	Medium of instruction	School / College	Board / University	%	Div
1	<b>Grade – X</b> CBSE <input type="checkbox"/> ICSE <input type="checkbox"/> State <input type="checkbox"/> ICCSE <input type="checkbox"/> MYP <input type="checkbox"/>							
2	<b>Grade – XII</b> ISE <input type="checkbox"/> CBSE <input type="checkbox"/> DP <input type="checkbox"/> <input type="checkbox"/> State <input type="checkbox"/>							
3	<b>Graduation</b> BA <input type="checkbox"/> B.Sc <input type="checkbox"/> B.Com <input type="checkbox"/> Any other <input type="checkbox"/>							

4	<b>Masters</b> M.A. <input type="checkbox"/> M.Sc <input type="checkbox"/> M.Com <input type="checkbox"/> Any other <input type="checkbox"/>							
5	Any other Ex: Ph.D							

11) Permanent Address : \_\_\_\_\_

With telephone no \_\_\_\_\_

12) Present Address with \_\_\_\_\_

Telephone number \_\_\_\_\_

E-Mail Id : \_\_\_\_\_

13) Previous experience in chronological order:

S.No	From (Date)	Full Address of Institution / Organisation	Designation	Pay – Scale & Total Salary	Nature of Job

14)

Father's Name: _____ Occupation: _____ Address with Telephone Number: _____ _____ _____
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Mother's Name: _____ Occupation: _____ Address with Telephone Number: _____ _____ _____
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15) Classes & Subject

taught in school:

16) Mention specific areas of school activities where you can be helpful (Be specific, Don't just say yes or no)

a) School Administration : \_\_\_\_\_

b) Co-curricular activities : \_\_\_\_\_

c) Cultural activities / Hobbies: \_\_\_\_\_

d) Games and Sports : \_\_\_\_\_

e) Adventure Activities : \_\_\_\_\_

**Question Number 17 & 18 answer only if married / divorced / widow:**

17) (a) Spouse's Name : \_\_\_\_\_

(b) Educational Qualification : \_\_\_\_\_

c) Whether spouse looking for a job: \_\_\_\_\_

(d) Occupation : \_\_\_\_\_

(e) Designation : \_\_\_\_\_

18) No. of Children, names Name: \_\_\_\_\_ Age: \_\_\_\_\_ Class: \_\_\_\_\_

Age and classes in studying : Name: \_\_\_\_\_ Age: \_\_\_\_\_ Class: \_\_\_\_\_

**19) Answer the following in your own words: (50 to 75 words each)**

a) What are your strengths as a teacher?

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b) What are your weaknesses as a teacher?

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c) Where do you see yourself in five years as well as in 20 years?

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d) Why do you want to work with Lakshya International School?

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e) What kind of qualities do students look for in teacher?

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f) What personality traits do teachers need to be successful?

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20) Give names, addresses and telephone numbers of two references under whom you have served.

a) \_\_\_\_\_ b) \_\_\_\_\_

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**Declaration:** I hereby declare that the above information is true to the best of my knowledge and I shall be solely responsible for any false / misleading information furnished by me. A set of educational and professional credentials has been attached.

(signature of candidate with date)