



4<sup>th</sup> July, 2019  
LIS/ACAD/2019-20/012

**Circular for Parent Teacher Meeting (PTM) for Pre Primary & Primary Wing (Grade – IK to V)**

Dear Parent,

Greetings from **Lakshya...!!**

This is to bring to your kind notice that we have successfully completed the first two months of the new session (2019-20) along with a series of Formative Assessments & Progression Assessments **(as a part of the formatives)**. In this regard we would like to discuss the performance of your ward during the PTM – **Scheduled on 6<sup>th</sup> July, 2019** as well as the strategies which can enhance the overall growth of your ward in future.

Name of the Student: \_\_\_\_\_ . You are requested to attend the PTM at \_\_\_\_\_ A.M./ P.M.  
**Students should be present with their parents during the meeting.**

*It will be a holiday for students (IK to V) on Saturday (6<sup>th</sup> July, 2019), however we will appreciate if they come to school with parents during PTM. (School Transport won't be provided for students from IK to V on 6<sup>th</sup> July, 2019)*

**(Grade VI to X will be working as usual on 6<sup>th</sup> July, 2019. The PTM for the Senior Wing (VI to X) will be conducted on 20.7.2019 - Saturday.)**

*Kindly adhere to the time slot mentioned above in order to smoothly conduct the PTM.*

If you have any concern please contact the school front desk at +9133657007 or +918096196664.

Regards

Satyaki Banerjee  
Head of School



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